**UNITED STATES MARINE CORPS**

MARINE CORPS AIR STATION IWAKUNI, JAPAN

FACILITIES DEPARTMENT

PSC 561 BOX 1871

FPO AP 96310-0019

 **IN REPLY REFER TO:**

 5090

 ENV

 DATE

From: Commanding Officer, Unit Name

To: FirstName Mi. LastName

Subj: APPOINTMENT AS UNIT ENVIRONMENTAL COMPLIANCE COORDINATOR

Ref: (a) MCO 5090.2

 (b) MCASO 5090.2

 (c) Japan Environmental Governing Standards

 (d) MCAS Iwakuni Comprehensive Environmental Training and Education Plan

1. Per the references, you are hereby appointed as the Unit Environmental Compliance Coordinator (ECC) for Unit Name, aboard MCAS Iwakuni.

2. As the unit ECC you are responsible for all environmental compliance and environmental training at your unit. You will act as a liaison between your unit and the MCAS Iwakuni Environmental Office.

3. You shall familiarize yourself with all the above references and the information contained within these references. If you have any questions or need clarification about the information contained in these references, you shall consult with the MCAS Iwakuni Environmental Office for guidance.

4. Volume 5, Chapter 4, Paragraph 0406 of ref.(a), specifically addresses your job duties and responsibilities.

3. All required training must be completed before this appointment takes effect.

 F. R. FUERST